

Designing Smart Objectives Template (Template 8.4)

Directions: Complete this form to transform recommendation goals or implementation strategies into SMART objectives that are Specific, Measurable, Achievable, Realistic/Relevant, and Time-Phased by responding to the questions listed under the Key Component column.

Designing SMART Objectives	
Not-so-SMART objective 1:	
Key Component	
Specific – What is the specific implementation strategy?	
Measurable – How much change is expected?	
Achievable – Can the implementation strategy be feasibly implemented?	
Realistic/Relevant – Given constraints, can the implementation strategy be completed?	
Time-Phased – What are the start and end dates?	
SMART objective 1:	